

FL-507 Central Florida HMIS
SSVF Homelessness Prevention Data Collection Guide – ENTRY ASSESSMENT

Agency/Program: _____ **Assessment Date:** _____
 (Complete a separate intake form for each adult and minor in the household).

CLIENT INFORMATION

Enrollment CoC: FL-507

Client Name: First _____ Middle _____ Last _____
Name Data Quality

<input type="checkbox"/> Full Name Reported	<input type="checkbox"/> Partial, Street, or Code Name Reported	<input type="checkbox"/> Client Doesn't Know	<input type="checkbox"/> Client Prefers Not to Answer
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Social Security Number _____ - _____ - _____

Social Security Number Data Quality

<input type="checkbox"/> Full SSN Reported	<input type="checkbox"/> Approximate or Partial SSN Reported	<input type="checkbox"/> Client Doesn't Know	<input type="checkbox"/> Client Prefers Not to Answer
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Relationship to Head of Household

<input type="checkbox"/> Self	<input type="checkbox"/> Head of household's spouse or partner	<input type="checkbox"/> Other: non-relation member
<input type="checkbox"/> Head of household's child	<input type="checkbox"/> Head of household's other relation member	

Date of Birth _____ / _____ / _____

Date of Birth Data Quality

<input type="checkbox"/> Full DOB Reported	<input type="checkbox"/> Approx./Partial DOB Reported	<input type="checkbox"/> Client Doesn't Know	<input type="checkbox"/> Client Prefers Not to Answer
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Race and Ethnicity

<input type="checkbox"/> American Indian, Alaska Native, or Indigenous	<input type="checkbox"/> Middle Eastern/North African	<input type="checkbox"/> Client Prefers Not to Answer
<input type="checkbox"/> Asian or Asian American	<input type="checkbox"/> Native Hawaiian or Pacific Islander	
<input type="checkbox"/> Black, African American, or African	<input type="checkbox"/> White	
<input type="checkbox"/> Hispanic/Latina/e/o	<input type="checkbox"/> Client Doesn't Know	

Additional Race & Ethnicity Detail: _____

Gender (Select as many as apply)

<input type="checkbox"/> Woman (Girl, if child)	<input type="checkbox"/> Man (Boy, if child)	<input type="checkbox"/> Culturally Specific Identity (e.g., Two-Spirit)	<input type="checkbox"/> Transgender
<input type="checkbox"/> Non-Binary	<input type="checkbox"/> Questioning	<input type="checkbox"/> Different Identity	<input type="checkbox"/> Client Doesn't Know
			<input type="checkbox"/> Client Prefers Not to Answer

If different identity, please specify: _____

Veteran Status

<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Client Doesn't Know	<input type="checkbox"/> Client Prefers Not to Answer
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VAMC Station Number

(675) Orlando, FL

Household Income as a Percentage of AMI: ☐ 30% or less ☐ 31% to 50% ☐ 51% to 80% ☐ 81% or greater

SSVF Homelessness Prevention Data Collection Guide – ENTRY ASSESSMENT**DISABILITY INFORMATION****Does the client have a Disabling Condition?**

<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Client Doesn't Know	<input type="checkbox"/> Client Prefers Not to Answer
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If yes, check all that apply and indicate whether it is long-continued and indefinite duration and substantially impairs ability to live independently.

Disability Type	Long-continued/indefinite duration?
<input type="checkbox"/> Alcohol Use Disorder	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client Prefers Not to Answer <input type="checkbox"/> Client Doesn't Know
<input type="checkbox"/> Chronic Health Condition	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client Prefers Not to Answer <input type="checkbox"/> Client Doesn't Know
<input type="checkbox"/> Developmental Disability	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client Prefers Not to Answer <input type="checkbox"/> Client Doesn't Know
<input type="checkbox"/> Drug Use Disorder	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client Prefers Not to Answer <input type="checkbox"/> Client Doesn't Know
<input type="checkbox"/> HIV/AIDS	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client Prefers Not to Answer <input type="checkbox"/> Client Doesn't Know
<input type="checkbox"/> Mental Health	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client Prefers Not to Answer <input type="checkbox"/> Client Doesn't Know
<input type="checkbox"/> Physical Disability	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client Prefers Not to Answer <input type="checkbox"/> Client Doesn't Know

HOMELESS HISTORY QUESTIONS**In which County/City/State did you live prior to your current episode of homelessness?**

<input type="checkbox"/> Orange County	<input type="checkbox"/> Osceola County	<input type="checkbox"/> Seminole County	<input type="checkbox"/> Not Applicable
<input type="checkbox"/> City of Orlando	<input type="checkbox"/> City of Kissimmee	<input type="checkbox"/> City of Sanford	<input type="checkbox"/> Other

County, city, state and zip code (including if other)?**Prior Living Situation (Check where the client stayed last night):****HOMELESS SITUATION**

<input type="checkbox"/> Place not meant for habitation (e.g., a vehicle, an abandoned building, or anywhere outside)
<input type="checkbox"/> Emergency shelter, including hotel/motel paid for with an emergency shelter voucher, host home shelter
<input type="checkbox"/> Safe Haven (e.g. DV Shelter or Immigration Sanctuary)

INSTITUTIONAL SITUATION

<input type="checkbox"/> Foster care home or foster care group home
<input type="checkbox"/> Hospital or other residential non-psychiatric medical facility
<input type="checkbox"/> Jail, prison, or juvenile detention facility
<input type="checkbox"/> Long-term care facility or nursing home
<input type="checkbox"/> Psychiatric Hospital or other psychiatric facility
<input type="checkbox"/> Substance abuse treatment or detox center
<input type="checkbox"/> Client Doesn't Know
<input type="checkbox"/> Client Prefers Not to Answer

TEMPORARY HOUSING SITUATION

<input type="checkbox"/> Transitional housing for homeless persons (including homeless youth)
<input type="checkbox"/> Residential project or halfway house with no homeless criteria
<input type="checkbox"/> Hotel or motel paid for without emergency shelter voucher
<input type="checkbox"/> Host home (non-crisis)
<input type="checkbox"/> Staying or living in a friend's room, apartment or house
<input type="checkbox"/> Staying or living in a family member's room, apartment or house

PERMANENT HOUSING SITUATION

<input type="checkbox"/> Rental by client, no ongoing housing subsidy
<input type="checkbox"/> Rental by client, with ongoing housing subsidy
<input type="checkbox"/> Owned by client, with ongoing housing subsidy
<input type="checkbox"/> Owned by client, no ongoing housing subsidy

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Length of Stay in Prior Living Situation

<input type="checkbox"/> One night or less	<input type="checkbox"/> One week or more, but less than one month	<input type="checkbox"/> 90 days or more, but less than one year
<input type="checkbox"/> Two to six nights	<input type="checkbox"/> One month or more, but less than 90 days	<input type="checkbox"/> One year or longer
<input type="checkbox"/> Client Doesn't Know	<input type="checkbox"/> Client Prefers Not to Answer	

Approximate date homelessness started:

____ / ____ / ____

Regardless of where they stayed last night, total # of times (episodes) the client has been on the streets or in an emergency shelter in the past 3 years including today:

<input type="checkbox"/> One time	<input type="checkbox"/> Three times	<input type="checkbox"/> Client Doesn't Know
<input type="checkbox"/> Two times	<input type="checkbox"/> Four or more times	<input type="checkbox"/> Client Prefers Not to Answer

Total # of months the client has been on the street in an emergency shelter, or safe haven in the past 3 years:

<input type="checkbox"/> 1 (this is the 1st month)	<input type="checkbox"/> 4 months total	<input type="checkbox"/> 7 months total	<input type="checkbox"/> 10 months total	<input type="checkbox"/> More than 12 months
<input type="checkbox"/> 2 months total	<input type="checkbox"/> 5 months total	<input type="checkbox"/> 8 months total	<input type="checkbox"/> 11 months total	<input type="checkbox"/> Client doesn't know
<input type="checkbox"/> 3 months total	<input type="checkbox"/> 6 months total	<input type="checkbox"/> 9 months total	<input type="checkbox"/> 12 months total	<input type="checkbox"/> Client Prefers Not to Answer

HEALTH INSURANCE INFORMATION

Is the client covered by Health Insurance?

<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Client Doesn't Know	<input type="checkbox"/> Client Prefers to Not Answer
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If yes, check all that apply:

<input type="checkbox"/> Private	<input type="checkbox"/> Military Insurance
<input type="checkbox"/> Private -Employer	<input type="checkbox"/> State Funded
<input type="checkbox"/> Private - Individual	<input type="checkbox"/> Combined Children's Health Insurance/Medicaid
<input type="checkbox"/> Medicare	<input type="checkbox"/> Indian Health Service (IHS)
<input type="checkbox"/> Medicaid	<input type="checkbox"/> Other Public
<input type="checkbox"/> State Children's Health Insurance Program S - CHIP	<input type="checkbox"/> Health Insurance Obtained through COBRA

VETERAN INFORMATION (Complete for all Veterans)

Branch of the Military:

<input type="checkbox"/> Army	<input type="checkbox"/> Air Force	<input type="checkbox"/> Navy	<input type="checkbox"/> Marines	<input type="checkbox"/> Coast Guard	<input type="checkbox"/> Space Force	<input type="checkbox"/> Client Doesn't Know	<input type="checkbox"/> Client Prefers Not to Answer
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Discharge Status:

<input type="checkbox"/> Honorable	<input type="checkbox"/> Under other than honorable conditions	<input type="checkbox"/> Dishonorable	<input type="checkbox"/> Client Doesn't Know
<input type="checkbox"/> General under honorable conditions	<input type="checkbox"/> Bad conduct	<input type="checkbox"/> Uncharacterized	<input type="checkbox"/> Client Prefers Not to Answer

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Date entered military service: ____/____/____ Date separated from military service: ____/____/____

Please select Theater(s) of Operation(s):

<input type="checkbox"/> World War II	<input type="checkbox"/> Afghanistan (Operation Enduring Freedom)
<input type="checkbox"/> Korean War	<input type="checkbox"/> Iraq Freedom (Operation Iraqi Freedom)
<input type="checkbox"/> Vietnam War	<input type="checkbox"/> Iraq Dawn (Operation New Dawn)
<input type="checkbox"/> Persian Gulf War (Operation Desert Storm)	<input type="checkbox"/> Other peace-keeping operations or military interventions (such as Lebanon, Panama, Somalia, Bosnia, Kosovo)

SOAR CONNECTION

Connection with SOAR:

<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Client Doesn't	<input type="checkbox"/> Client Prefers Not to Answer
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DOMESTIC VIOLENCE INFORMATION

Is Client a Victim/Survivor of Domestic Violence?

<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Client Doesn't Know	<input type="checkbox"/> Client Prefers Not to Answer
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If yes, when did experience occur?

<input type="checkbox"/> Within the past 3 months	<input type="checkbox"/> 6 to 12 months ago	<input type="checkbox"/> Client Doesn't Know
<input type="checkbox"/> 3 to 6 months ago	<input type="checkbox"/> More than a year ago	<input type="checkbox"/> Client Prefers Not to Answer

If yes, is the client currently fleeing domestic violence?

<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Client Doesn't Know	<input type="checkbox"/> Client Prefers Not to Answer
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INCOME INFORMATION

Record income for all adults on separate intake forms.

Does the client have Income from any source?

<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Client Doesn't Know	<input type="checkbox"/> Client Prefers Not to Answer
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If yes, check all that apply and include amount per month:

\$ _____ Earned Income (e.g. employment income)	\$ _____ General Assistance
\$ _____ Unemployment Insurance	\$ _____ Retirement Income from Social Security
\$ _____ Supplemental Security Income (SSI)	\$ _____ Veteran's Pension
\$ _____ Social Security Disability Income (SSDI)	\$ _____ Other Pension
\$ _____ Veteran's Disability Payment	\$ _____ Child Support
\$ _____ Private Disability Insurance	\$ _____ Alimony or Other Spousal Support
\$ _____ Worker's Compensation	\$ _____ Other Income
\$ _____ Temporary Assistance for Needy Families (TANF)	

Total Monthly Income: \$ _____

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NON-CASH BENEFIT INFORMATION

Does the client have Non-Cash Benefits from any source?

<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Client Doesn't Know	<input type="checkbox"/> Client Prefers Not to Answer
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If yes, check all that apply and include amount per month:

<input type="checkbox"/> Supplemental Nutrition Assistance Program (SNAP)	<input type="checkbox"/> Veteran's Administration Medical Services
<input type="checkbox"/> Medicaid	<input type="checkbox"/> TANF Child Care Services
<input type="checkbox"/> Medicare	<input type="checkbox"/> TANF Transportation Services
<input type="checkbox"/> State Children's Health Insurance Program	<input type="checkbox"/> Other TANF-funded Services
<input type="checkbox"/> Special Supplemental Nutrition Program for Women, Infants and Children (WIC)	<input type="checkbox"/> Other Source: _____

EMPLOYMENT AND EDUCATION INFORMATION

Employed?

<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Client Doesn't Know	<input type="checkbox"/> Client Prefers Not to Answer
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If no, why not?

<input type="checkbox"/> Looking for work	<input type="checkbox"/> Unable to work	<input type="checkbox"/> Not looking for work
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If yes, what type of employment?

<input type="checkbox"/> Full-time	<input type="checkbox"/> Part-time	<input type="checkbox"/> Seasonal/sporadic (including day labor)
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Last Grade Completed

<input type="checkbox"/> School does not have grade levels	<input type="checkbox"/> 10 th Grade	<input type="checkbox"/> Some College
<input type="checkbox"/> Less than Grade 5	<input type="checkbox"/> 11 th Grade	<input type="checkbox"/> Client Doesn't Know
<input type="checkbox"/> Grades 5 - 6	<input type="checkbox"/> Grade 12, no diploma	<input type="checkbox"/> Client Prefers Not to Answer
<input type="checkbox"/> Grades 7 - 8	<input type="checkbox"/> High school diploma	<input type="checkbox"/> N/A
<input type="checkbox"/> 9 th Grade	<input type="checkbox"/> GED	

If high school diploma or higher, any secondary education? Select all that apply.

<input type="checkbox"/> Associates Degree	<input type="checkbox"/> Masters Degree	<input type="checkbox"/> Other Graduate/Professional Degree
<input type="checkbox"/> Bachelors Degree	<input type="checkbox"/> Doctorate Degree	<input type="checkbox"/> Vocational certification/Certificate of advanced training/skilled artisan

TRANSLATION ASSISTANCE

Translation Assistance Needed?

<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Client Doesn't Know	<input type="checkbox"/> Client Prefers Not to Answer
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If yes, preferred language?

<input type="checkbox"/> American Sign Language	<input type="checkbox"/> Spanish	<input type="checkbox"/> Client Prefers Not to Answer
<input type="checkbox"/> English	<input type="checkbox"/> Different Preferred Language	<input type="checkbox"/> Data Not Collected
<input type="checkbox"/> French	<input type="checkbox"/> Client Doesn't Know	

If different preferred language, please specify: _____

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SSVF HP TARGETING SCREENER ASSESSMENT

Is Homelessness Prevention Targeting Screener required?

<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A - Individual
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Housing loss expected within...

<input type="checkbox"/> 1-6 days	<input type="checkbox"/> 7-13 days	<input type="checkbox"/> 14-21 days	<input type="checkbox"/> More than 21 days
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Current household income:

<input type="checkbox"/> \$0 (i.e., not employed, not receiving cash benefits, no other current income)	<input type="checkbox"/> 1-14% of AMI for household size	<input type="checkbox"/> 15-30% of AMI for household size	<input type="checkbox"/> More than 30% of AMI for household size
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Past experience of homelessness (street/shelter/transitional housing) (any adult):

<input type="checkbox"/> Most recent episode occurred within the last year	<input type="checkbox"/> Most recent episode occurred more than a year ago	<input type="checkbox"/> None
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Head of household is not a current leaseholder/renter of unit:

<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A - Individual
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Head of household has never been a leaseholder/renter of unit:

<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A - Individual
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Currently at risk of losing, a tenant-based housing subsidy or housing in a subsidized building or unit (household):

<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A - Individual
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Rental evictions within the past 7 years (any adult):

<input type="checkbox"/> No prior rental evictions	<input type="checkbox"/> 1 prior rental eviction	<input type="checkbox"/> 2 or more prior rental evictions
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Criminal record for arson, drug dealing or manufacture, or felony offense against persons or property (any adult):

<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A - Individual
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Incarcerated as an adult (any adult in the household):

<input type="checkbox"/> Not incarcerated	<input type="checkbox"/> Incarcerated once	<input type="checkbox"/> Incarcerated two or more times
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Discharged from jail or prison within last six months after incarceration of 90 days or more (adults):

<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A - Individual
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Registered sex offender (any household members):

<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A - Individual
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Head of Household with disabling condition (physical health, mental health, substance abuse) that directly affects ability to secure/maintain housing:

<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A - Individual
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Currently pregnant (any household member):

<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A - Individual
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Single parent/guardian household with minor child(ren):

<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A - Individual
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Household includes one or more young children (age six or under), or a child who requires significant care:

<input type="checkbox"/> No	<input type="checkbox"/> Youngest child is under 1 year old	<input type="checkbox"/> Youngest child is 1 to 6 years old and/or one or more children (any age) require significant care
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Household size of 5 or more requiring at least 3 bedrooms (due to age/gender mix):

<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A - Individual
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Household includes one or more members of an overrepresented population in the homelessness system when compared to the general population:

<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A - Individual
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HP applicant total points: _____

Grantee targeting threshold score: 36

Please complete one form for each household member at Entry.