

Meeting Minutes - HMIS Advisory Committee

Meeting Notes-05/10/2022

Attendees:

1. Chuck Vroman
2. Angel Jones
3. Agustin Paz
4. Brittney Behr
5. Ashley Brozenske
6. Wyatt Haro
7. Amanda Pfeiffer
8. Debrahd
9. Donna Horton-Robinson
10. Brad
11. Jaye Sivagnoli
12. Paula Cooke-Freeman
13. Lauren Leventhal
14. BaileyM
15. Danielle
16. Pathways to Care
17. Robin Daily
18. Zoran Ilieski
19. Taylor Thomas
20. 4073880245
21. Maureen Simmons
22. Mike Kepner
23. Bill
24. Shantel
25. Oscar Torrez
26. Lynett Machado
27. Brian Postlewait
- 28.

- **HMIS Advisory Committee Purpose**
 - “Oversee the CoC’s implementation of HMIS, what we do with the data and how we use it.”
 - Wyatt reviewed this with everyone.
- **HMIS Advisory Committee Mission Statement**
 - Our mission is to effectively use data, which includes inputs from those in need of services, those providing services, and from members of the community, to eliminate homelessness in Central Florida.
 - Wyatt reviewed this with everyone.
- **Nomination for Official Committee Members**
 - Wyatt asked for volunteers for nominations.
- **Transition Updates**
 - Brittney provided an overview of the timeline, including go-live date anticipating 6/21/2022.
 - User Acceptance Testing overview
 - Troubleshooting custom imports underway.
 - Training rollout discussions w/vendor underway.
 - Brittney described currently planning for user training.
 - Special training training sessions for SSVF, PATH, etc.
 - Brittney asked for feedback on communications, feedback included in Chat Log.
 -
- **PIT and HIC**
 - Brittney covered basics about PIT and HIC data collection.
 - Brittney covered data submitted to HUD for both PIT and HIC.
 -
- **Workgroup Updates**
 - Chuck gave an update on document revisions and asked for volunteers to review/comment on revisions.
 - Ashley provided an update on her workgroup regarding data quality workgroup.
 - Ashley described how the group looked at ClientTrack for reporting.
 - Ashley & Tino provided updates about data quality in ClientTrack.
- **Important Changes to ART**
 - Tino described Wellsky's changes to ART reporting tools, called SAP Business Objects.
 - The new environment will go live late in May or early June.
 - There will be no report imports into ClientTrack from ART.

- Tino gave an overview of folder structure in SAP Business Objects.

- **HMIS Training & Support**

- Angel gave an update on our training and monitoring plans.
- Angel announced that last ServicePoint training will be May 17th.
- Angel mentioned that the regular schedule for training will resume in August. All other trainings resume their regular schedules in August.
- Office hours will continue through the transition period.
- New dashboards available on HMIS website. This includes SPM, PIT, HIC for the current reporting period.
- Angel also explained on paper forms during the short blackout period for transition to ClientTrack.

- **Q & A**

- Wyatt gave kudos to the HMIS team.
- No questions posed.
- Next meeting: July 12th, 2022.

Meeting adjourned: