Meeting Minutes - HMIS Advisory Committee

Meeting Notes-09/14/2021

Attendees:

1. Chuck Vroman
2. Angel Jones
3. Agustin Paz
4. Brittney Behr
5. Whitney Wiggins
6. Wyatt Haro
7. Amanda Pfeiffer
8. deborahd
9. Hugues Marcelin
10. Carmen Hernandez
11. Brad Sefter
12. Shantel
13. tmumma
14. Michael Kepner
15. Zoran Ilieski
16. Karita McDowell
17. Zeynep Portway
18. Donna Horton
19. Kizzy
20. Natalie
21. Jaye Silvagnoli
22. Lynette Machoado
23. Aleika
24. klynch
25. Kathleen Guzman
26. Demetrick Brown
27. Geline L
28. Karl Young
29. Lillie Henry
30. Norris henderson
31. Tina's iPhone
32. Sarah Krones
33. Tabitha Roque-Mena
34. Troy Dunberger
35. Anita Capetillo
36. Philip McCormick
37. Patrica Genao
38.

- **Approve Mission**
  - Whitney asked for feedback from team to gather words, phrases to build mission statement
    - Key words: collaboration, data-driven, user friendly, translatable, delivering excellence in system improvement, ensuring effective resource management, organize, improvement
    - Suggest to pull words from HSN Mission statement
    - Send email to team via hmis-advisory@hsncfl.org
- **Nomination for Official Committee Members**
  - Wyatt described ideas for Committee Structure
    - See slide for detailed responsibilities
    - Voting members nominated from outside of HSN or HMIS team.
    - Voting Member Nominees (joined by acclamation):
      - Aleika Arboleta (HOPE Helps)
      - Brad Sefter (HCCH)
      - Tabitha Roque-Mena (Pathways)
- **HMIS Committee Purpose**
  - "Oversee the CoC's implementation of HMIS, what we do with the data and how we use it."
- **HMIS Training & Support**
  - HUD Data Standards
    - Brittney presented slides describing new data standards.
      - Demographics
        - Gender is now multi-select option
        - Race is now multi-select option
        - Ethnicity relabeled
        - Two disability categories relabeled
      - PSH Projects
        - Two new elements: Well-being and Moving on Assistance Provided
        - Moving on not required, unless we implement new Movin On program
      - SSVF Projects
        - New financial assistance term (food assistance)

- - - ○ **Updates to HP Screening Criteria**
    - **Coordinated Entry**
      - ○ **Three new referral events added**
  - ○ **Data Quality Monitoring**
    - ■ **Tino provided updates regarding monitoring schedules for the remainder of the year.**
      - **Focus on data entry and using the CoC APR to review data**
      - **HMIS followup via a scorecard/grading systems, to eventually publicize on our website**
    - ■ **Tino reviewed the primary area of the APR (Question 6) used in the scorecard**
    - ■ **Tino reviewed project type specific data elements from a project performance perspective**
      - **Living situation at entry, change in income/benefits, RRH/PSH housing stability, exit destinations, bed utilization, and length of participation**
    - ■ **Tino shared an overview of the other types of Information available (see slide for details) and shared an anonymous example APR report with everyone.**
  - ○ **Training Update**
    - ■ **Angel filled in for Tyler to run a video. The video described the steps used to sign up users for specific courses.**
    - ■ **Angel updated everyone on our HMIS training schedule (now weekly). Link to the training video was added to the chat.**
- **Q & A**
  - ○ **No questions asked.**

Meeting adjourned at 11:40am