

Meeting Minutes - HMIS Advisory Committee

Meeting Notes-07/13/2021

Attendees:

1. Chuck Vroman
2. Angel Jones
3. Agustin Paz
4. Tyler Claitt
5. Racquel McGlassen
6. Whitney Wiggins
7. Wyatt Haro
8. Sarah Krones
9. Reggie Palmer
10. Lisa Portelli
11. Hugues Marcelin
12. Charnae Jones
13. Natalie Joseph
14. Lynette Machado
15. Latoya Sheffield
16. Temia Muhammad
17. Aleika
18. Shantel Graves
19. Geline Lagrace
20. Anita Capetillo
21. Norris Henderson
22. Jean

23. Audrey Silcox
24. Eric Camarillo
25. Lauren Leaventhal
26. Lynette Machado
27. Zoran lievski
28. Tito
29. Lucasc
30. Jennifer Ortiz
31. Jill Poffenbaugh
32. Zeynep Portway
33. Norris Henderson
34. Brian Postlewait
35. Rashad Haynes

- **Wyatt Haro, HMIS Advisory Vice-Chair**

- Introduces himself and described his role and his interest in improving our system

- **Official HUD Reports**

- **ESG-CV CAPER Updates**

- Tino gave update on data collection projects. Mentioned CAPER

- **HUD Informational**

- Chuck gave update on website outlined in the slide deck.

- **HMIS User Utilization**

- **Notes & Referrals**

- Tino described the difference between the different type of notes. Case notes are part of the case plan. Client notes are stored on the client profile. Whitney described the advantage of using case notes online instead of handwriting.

- **ResourcePoint Exploration**

- Tyler gave update about ResourcePoint tool, showing examples of how agencies projects are viewed within ServicePoint

- **HMIS Training & Support**

- **New Training Workflow**

- Tyler described the new training workflow via the website. No questions from the attendees.

- **CoC Wide Refresher Training**

- Rocky reviewed slide, including more descriptions of 102 level sessions

- Rocky provided updates on monthly training schedules.

- **HMIS Data Quality Monitoring and Reminders**

- **“HMIS Wellness Checks”**

- Rocky described a new name for data quality monitor processes.
- Rocky described the who, what and why of DQ monitors.
- Shout out to SA and ROM from Rocky
- Data Quality in the CoC-APR
 - Tino described importance of head of household
 - Poll results to be shared after meeting
 - Rocky described data disability questions. Make sure you answer all parts of “HUD Verification” menu.
 - Review of “Prior Living Situation”, based on the most recent episode for the client.
- New HMIS Data Standards 2022 Released
 - Angel gave an update on the new data fields for 2021-2022. Details provided on each of the new data fields.
 - This included guidance updates still coming from HUD.
 - Discussion about using the term “participant” instead of “client”. Where possible, “participant” is a new preferred term. “Client” is a preferred term by clients themselves. Angel to take this discussion back to HSN for re-review. Term used may be affected by the audience as part of the discussion.
- Q & A
 - See discussion above.
- Exit Poll - What’s next for HMIS?
 - Tino asked for feedback about whether polls are effective and should we continue these going forward.
 - Whitney asked for suggestions for future agenda items.
- Post meeting discussion - create a method to track old/new business items and processes. Also, increase communication frequency to the community for community business. Change our meeting character to

reduce procrastinating producing our presentation materials