

# Meeting Minutes - HMIS Advisory Committee

Meeting Notes-01/12/2021

## Attendees

1. Chuck Vroman
2. Angel Jones
3. Agustin Paz
4. Brittney Behr
5. Tyler Claitt
6. Racquel McGlassen
7. Jennifer Ortiz
8. Charnae Jones
9. Carmen Hernandez
10. Lynette Machado
11. Lisa Portelli
12. Shayling
13. Tmuhamma
14. Valeris
15. Wendy Kuechel
16. Whitney Wiggins
17. Wyatt Haro
18. Zoki
19. Tessa Williams
20. Denetress5016
21. Kathleen Guzman
22. Tabitha Roque-Mena
23. Janine Summers
24. Anita Capetillo
25. Hugues Marcelin
26. Natalie Joseph
27. Zeynep Portway
28. Lirzabel Rodriguez
- 29.

- **HMIS Policy & Procedures**

- **Advisory Committee Vice Chair Nomination**
  - Whitney Wiggins accepted nomination.

- **HMIS 2021 Updates & 2020 Key Takeaways**

- **HMIS user subscriptions - Angel mentioned update in procedure.**
- **Guidance for COVID-19 - Angel provided updates about available resources. Discussions to be included in future CFCH meetings.**
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- **Official HUD Reports**

- **PIT Count**
  - Unofficial count will be completed, sheltered count via HMIS will still occur.
- **ShelterPoint/Unit Manager**
  - ServicePoint Module changing to new user interface, called Unit Manager
- **ResourcePoint**
  - Index of different agencies can find information about all agencies using HMIS.
- **TA Assistance**
  - Request from HUD to hold our research for changing vendors until February 2021.
- **HMIS Advisory Officials**
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- **LSA update**
  - Brittney gave an update on process and performance of CoC for HUD.

- **ESG-CV CAPER**
  - Tino gave acronym definition and history about CAPER, including CV updates for 2021.
- **HIC/PIT & the Hyperion Software**
  - Chuck gave an update on a new tool for unsheltered survey.
- **HMIS Training & Support**
  - **HMIS Snapshot**
    - Rocky gave an update on the new training calendar. Agency liaison have to submit requests for new user training.
    - Newsletter coming in near future.
    - Support sessions converting to TableTalks, need topics from community.
  - **Data Quality Monitoring**
    - Rocky gave an update on process re-stating efforts this quarter. Rocky gave a description of what the scorecard would look like. How can we publicize this data?
  - **Community Snapshot BETA**
    - Brittney gave updates including new feature for a major update to historical lookback.
    - Question: Are there medical questions available to Medicaid providers? (Temmia Muhammad) Angel suggested a meeting, if needed, with Temmia.
  - **Achievements in 2020**
    - Advisory Committee Chairman elected
    - ESG-CV helped communicate the importance of communication between funders/jurisdictions and HMIS Lead. Will help build better relationships with agencies/jurisdictions.
    - Provider tree updates, and Community Snapshot implemented
    - Trained 326 users, served 9385 unique persons in 2020.

- **Key Takeaways from 2020**
  - **Need more agency liaison.**
  - **Understanding project types, including standardizations**
  - **DQ monitoring was successful**
  - **Next level of HMIS ideas needed from community**
- **Questions and New Topics/Issues**
  - **Can CM be a liaison? Yes, if the agency approves.**
  - **Zeynep - I really appreciate the quick responses I get from the HMIS team. Thank you all for your support.**