

HMIS Advisory Committee

Meeting Minutes, May 10, 2020

Attendees:

Chuck Vroman
Angel Jones
Tino Paz
Brittney Behr
Racquel McGlashen
Brian Postlewait
Richard Wang
Serena Moitozo
Russell Donini
Whitney Wiggins
Jennifer Bero
Latoya Sheffield
Lynette Machado
Janine Summers
Roxanne Beardmore
Christine Schippert
Carla Cox
Jennifer Ortiz
Kimberly Wells
Donna Horton Robinson
Lisa Portelli

Introductions

Called on by Tino.
Described ideas behind PIT/HIC, capacity and utilization of beds in HMIS.

Official HUD Reports

PIT/HIC - 2020 Official Submission
2007 homeless on PIT
Increased coverage in PIT
Brittney provided an overview of location of data on HMISCFL, "The Numbers" website tab, and showed the summary downloaded from HDX.
Reminder of LSA data submission and CE data elements.

HMIS Training & Support

Rocky reviewed slide data.
Provided updates about "Office Hours"
Reviewed agency liaison training.

HMIS Policy & Procedures

Advisory Committee Structure
See updated slide for membership list.
Elected results (We did not ask for volunteers at this meeting)
HMIS User Subscriptions (FY20-21)

Fees collected about 90% of total.

Invoices going out in May/June for FY20-21

Request from caller/attendee (Jennifer Ortiz?) to share agency liaison list with Committee members.

HMIS Guidance for Documenting COVID-19

Updates on HUD info.

HMIS New Agencies

Reviewed list of new agencies and MMA organizations.

HMIS Governance

HMIS Data Quality Plan Implementation

Review why we have an elevated status of DQ plan (NHSDC/HUD presentations)

Angel provided updated information on APR training as the basis for this document.

Angel reviewed basemarks with the committee.

Angel's request/questions to members:

How about quarterly reviews?

Do we want to make this public?

How much time to allow for corrections before publishing?

Discussion about sending documents to the Board for approval.

Question: Should each project be run on the same dates/time frame? (Jennifer Ortiz)

Question: Resource for extra help? (Carla)

Tino updated the committee about USF students we're working with for APR review.

Rocky is updating APR training materials.

Lynette: Wants to see a copy of the DQ plan; where is it located? What data is collected? Requested data input review from Rocky. Angel to contact agency liaisons.

Carla: Report card, competition goes a long way. Add columns to tables to compare agency/project to the CoC as a whole.

Lisa: Accountability and competition are good, needing transparency. Share with agencies before release to the public.

Janine: Quarterly reviews, with two weeks for projects with challenges.

Carla: Great document, thanks!

Questions and New Topics/Issues

Next meeting, July 14th.

Adjourned meeting: 11:40 am